

PLAINVIEW-OLD BETHPAGE PUBLIC LIBRARY
999 OLD COUNTRY ROAD
PLAINVIEW, NY 11803

MINUTES OF BOARD OF TRUSTEES' MEETING APRIL 20, 2011

CALL TO ORDER: Chairperson Joseph Eisner called the meeting to order at 6:46 PM in Meeting Rooms C&D of the Library. Present were Trustees Marilyn Leibowitz, Stefanie Nelkens, Rhoda Orenstein and Michael Polansky, Library Director Gretchen Browne, Acting Recording Secretary Evita Karlic', staff member Mary Licata and Jordan Lauterbach from the Plainview Herald. Linda Prussein attended the meeting for a brief time.

PUBLIC

PARTICIPATION: None

MINUTES: In a motion made by Mrs. Orenstein, seconded by Mrs. Leibowitz, the Minutes of March 21, 2011 were approved.

REVENUE &

DISBURSEMENTS: Received and filed.

BILLS FOR

PAYMENT: The schedule of bills dated 3/18/11 and 4/01/11 were approved in a motion made by Mrs. Leibowitz, seconded by Mrs. Nelkens.

DIRECTOR'S

REPORT: Mrs. Browne discussed the following items:

- Walkway - The Board suggested Mrs. Browne contact the architect and have him review the plans submitted for the construction of a new pathway between the staff parking lot and the front sidewalk. Adequate lighting should also be explored.
- Technology Updates -
Wireless Installation has been successfully completed.
Online Program Registration was discussed by the Board. They are enthusiastic about moving forward

- Gifts - The Board suggested we publicly thank the donors in the Plainview Herald for any donation given to the Library.

The following reports were received and filed:

Library Statistical
Family Center Statistical
Circulation Control Report
Community Service Report
Community Service Program
Information & Referral Service Report
Family Center Report
Family Center Program
Media Center Report
Reference Report

**UNFINISHED
BUSINESS:**

Proposed Library Budget 2011-2012 - The Budget will be presented to the public at the Budget Hearing Meeting on May 4, 2011.

Procurement Policy - The policy was approved in a motion made by Mrs. Leibowitz, seconded by Mrs. Nelkens, to conform to the changes in state regulations for purchasing.

Spending Policy - On a motion by Mr. Polansky, seconded by Mrs. Orenstein, the spending policy was approved.

Delinquency Patron Policy - The Director will submit a proposed policy to the Board by the May 18 meeting.

Three Strike Rule Policy -The policy was approved in a motion made by Mrs. Orenstein, seconded by Mr. Polansky, with the following amendment added at the beginning:

"Due to the expense and popularity of our children's programs"

NEW BUSINESS:

Personnel & Salary Changes - On motion by Mrs. Orenstein, seconded by Mrs. Leibowitz, the personnel & salary changes were approved.

Transfer from Unallocated Fund - The transfer was approved in a motion made by Mr. Polansky, seconded by Mrs. Nelkens.

Library Calendar 2011-2012 - Mr. Polansky moved the calendar be approved; Mrs. Orenstein seconded and the motion was approved by all Trustees.

Roth Option to Existing 457 Plan - Mr. Polansky introduced a motion to authorized the chairperson to execute the agreement with the New York State Deferred Compensation Plan (457) to allow the employees of the Plainview-Old Bethpage Public Library to participate in the Roth contributions provision as of July 7, 2011. Mrs. Orenstein seconded it and all approved.

OTHER

BUSINESS: Mrs. Leibowitz commended Maria Pontillo for her superb information and referral services to our community.

EXECUTIVE

SESSION: At 8:25 PM, Mrs. Leibowitz made a motion, seconded by Mrs. Nelkens to enter into Executive Session to discuss the performance of a staff member. There was no action taken during the session. At 8:28 PM, Mr. Polansky made a motion, seconded by Mrs. Orenstein to return to the public portion of the meeting.

ADJOURNMENT: There being no further business, Mrs. Leibowitz moved the meeting be adjourned. Mrs. Nelkens seconded and upon unanimous vote, the meeting ended at 8:29 PM.

Respectfully submitted,

Evita Karlic', Acting Recording Secretary