

**PLAINVIEW-OLD BETHPAGE PUBLIC LIBRARY
999 OLD COUNTRY ROAD
PLAINVIEW, NY 11803**

MINUTES OF BOARD OF TRUSTEES MEETING JULY 27,2011

CALL TO ORDER: Vice Chairperson Rhoda Orenstein called the meeting to order at 6:45 PM in Meeting Rooms C and D of the Library. Present were Trustees Marilyn Leibowitz, Stefanie Nelkens, Michael Polansky, Library Director Gretchen Browne, Recording Secretary Ruth Guarnera, Jackie Thresher Director of the Nassau Library System, Naomi Eisner and staff members Mary Licata and Victor Fischer. Susana Friedman, Linda Prussein, and Janice Weinman attended the meeting for a brief time. Mr. Eisner arrived at 6:55 PM at which point he assumed the chair.

**PUBLIC
PARTICIPATION:** None

**OATH OF
OFFICE:** The Oath of Office for Mr. Eisner has been filed with the Nassau County Clerk's office.

**REORGANIZATION
OF BOARD:** The Reorganization of the Board and Appointment of Officers as well as the Standing Resolutions were approved in a motion introduced by Mr. Polansky, seconded by Mrs. Orenstein. Mr. Polansky nominated Mr. Eisner as Chairperson of the Board and Mrs. Orenstein as Vice Chairperson. The nomination was seconded by Mrs. Nelkens and approved by all Trustees.

NLS SERVICES: Ms. Thresher described the financial issues of the Nassau Library System caused by cuts in State Aid. NLS is looking to the Member Libraries for support. Due to concerns of some of the Member Libraries, the formula for this assistance is being reconsidered. Mr. Polansky asked what services would be cut. Since the NLS Board would make this decision, Ms. Thresher did not have a definite answer, but mentioned the possibility of cuts in youth services, ALIS catalog, interlibrary loans, training, website assistance and workshops. Decisions will be made after the NLS general meeting in September.

MINUTES: The Minutes of June 14, 2011 were accepted as written in a motion by Mrs. Leibowitz, seconded by Mrs. Nelkens.

REVENUE & DISBURSEMENTS: The Revenue and Disbursements report as well as the Business Office Quarterly report were received and filed.

BILLS FOR PAYMENT: The schedules of bills dated 6/14/11 and 7/11/11, with the exception of check 59083, Kids Edible Creations, were approved in a motion made by Mr. Polansky, seconded by Mrs. Leibowitz. Mrs. Leibowitz made a motion approve check 59083, seconded by Mrs. Orenstein. The motion passed with the vote 4 in favor, Mr. Polansky voting nay, stating he will not approve a program which promotes childhood obesity.

DIRECTOR'S REPORT: Mrs. Browne discussed the following:

- The walkway between the parking lots has been completed. Lighting will be installed as soon as the fixtures arrive. An additional light on the curb has been installed by the Town of Oyster Bay.
- We will apply for grant funds for reconstruction of the handicapped panels in the parking lot, installation of bollards and resurfacing and re-striping the front parking lot. Mrs. Leibowitz made a motion, seconded by Mrs. Orenstein, certifying the Library has sufficient funds to complete the project and authorizing the Chairperson to sign the resolution. Upon a vote, the motion carried, all Trustees voting aye.
- The Trustees expressed their appreciation to Gary Peluso for painting the Gallery and meeting rooms C and D.
- The cement at the book drop has been repaired and the replacement railing ordered.
- NLS support was discussed previously
- Pennysaver ads were discussed. It was agreed not to reinstate the ads that had been eliminated.
- A full report on Patron Delinquency will be presented at the next meeting.
- Through ALIS, patrons can now pay fines on line using their credit cards.
- Staff has discussed, with a website architect, a reconstruction and design plan for our website.
- The annual NYLA meeting will be held in Saratoga Springs from November 2-5.
- The Public Library Design course held at Harvard was attended by architects and library directors from many areas of the country and Canada. The focus was redesign and reprioritizing the use of library space.

The following reports were received and filed:

Library Statistical
Family Center Statistical
Circulation Control
Community Service
Community Service Program
Information & Referral Service
Family Center
Family Center Program
Media Center
Reference

UNFINISHED BUSINESS: NLS Support – Discussed previously
Workers Comp Policy – The Trustees like the Workers Comp policy amended to include additional language from N.Y.C.R.R.§73.3 of the policy.

NEW BUSINESS: Personnel & Salary Changes – On motion by Mrs. Leibowitz, seconded by Mrs. Orenstein, the personnel & salary changes were approved.
Construction Aid Application Assurances - addressed previously.

PUBLIC PARTICIPATION: None

EXECUTIVE SESSION: At 8:50 PM, Mrs. Leibowitz made a motion, seconded by Mrs. Orenstein to enter into Executive Session to discuss the performance of a particular person. There was no action taken during the session. At 9:05 PM, Mrs. Nelkens made a motion, seconded by Mr. Polansky, to return to the public portion of the meeting.

ADJOURNMENT: There being no further business, Mrs. Nelkens moved the meeting be adjourned. Mrs. Orenstein seconded and upon unanimous aye vote, the meeting ended at 9:10 PM.

Respectfully submitted,

Ruth Guarnera, Recording Secretary

