

**PLAINVIEW-OLD BETHPAGE PUBLIC LIBRARY
999 OLD COUNTRY ROAD
PLAINVIEW, NY 11803**

MINUTES OF BOARD OF TRUSTEES MEETING MARCH 21, 2011

CALL TO ORDER: Chairperson Joseph Eisner called the meeting to order at 6:50 PM in Meeting Rooms C and D of the Library. Present were Trustees Marilyn Leibowitz, Stefanie Nelkens, and Michael Polansky, Library Director Gretchen Browne, Recording Secretary Ruth Guarnera, Library Counsel Lawrence Tenenbaum, staff members Victor Fischer and Mary Licata, Jordan Lauterbach from the Plainview Herald and a library student from Queens College. Mrs. Orenstein attended the meeting via Skype videoconferencing from her home in Florida.

**PUBLIC
PARTICIPATION:** None

**EXECUTIVE
SESSION:** At 6:55 PM, Mrs. Leibowitz made a motion, seconded by Mrs. Nelkens, to enter into Executive Session to discuss labor negotiations and specific staff members. There was no action taken during the session. At 8:00 PM, Mrs. Leibowitz made a motion, seconded by Mrs. Nelkens to return to the public portion of the meeting.

MINUTES: The Minutes of February 16 and March 2, 2011 were accepted as written in a motion by Mr. Polansky, seconded by Mrs. Leibowitz.

**REVENUE &
DISBURSEMENTS:** The Trustees requested our accountant clarify footnotes on the report.

**BILLS FOR
PAYMENT:** The schedules of bills dated 2/28/11 and 3/16/11, with the exception of 58352 were approved in a motion made by Mr. Polansky, seconded by Mrs. Nelkens. Mrs. Leibowitz made a motion to approve check 58352, Kids Edible Creations. The motion passed with the vote 4 in favor, Mr. Polansky voting nay, stating he will not approve a program that promotes childhood obesity, and is a detriment to the community.

**DIRECTOR'S
REPORT:**

Mrs. Browne discussed the following:

- Changes in the 2011-2012 Budget have been made, maintaining a less than 2% increase.
- In line with GASB 54, a spending policy will be submitted at the April Board meeting, along with a revised procurement policy.
- The Revenue & Disbursements report will be revised to include designated funds for "Committed" and "Unassigned" funds.
- Many patrons have signed up for E-mail Marketing.
- At the Circulation Meeting held on March 16th, customer service and the standardizing of loan and borrowing rules were discussed. Issuing a juvenile card for children under the age of 14 is being considered.
- The Director publicly thanked Ilene Reif and Elyse Klausner for representing the Library at Library Lobby Day in Albany.
- Staff will participate in a "Celebration of Diversity" at the POB Middle School on March 29th.
- The Board has requested the Family Center's "3 Strike Rule" be a policy approved by the Board.
- A policy on patron delinquency will be presented to the Board at the April meeting.

The following reports were received and filed:

Library Statistical
Family Center Statistical
Circulation Control
Community Service
Community Service Program
Information & Referral Service
Family Center
Family Center Program
Media Center
Reference

**UNFINISHED
BUSINESS:**

2011-2012 Budget – discussed previously

NEW BUSINESS:

Personnel & Salary Changes – On a motion by Mrs. Leibowitz, seconded by Mrs. Nelkens, the personnel & salary changes were approved.

**OTHER
BUSINESS:** The Board is very pleased with the new Library
World format.

ADJOURNMENT: There being no further business, Mrs. Nelkens moved the meeting
be adjourned. Mrs. Leibowitz seconded and upon unanimous aye
vote, the meeting ended at 9:05 PM.

Respectfully submitted,

Ruth Guarnera, Recording Secretary