PLAINVIEW-OLD BETHPAGE PUBLIC LIBRARY
999 OLD COUNTRY ROAD
PLAINVIEW, NY 11803

MINUTES OF BOARD OF TRUSTEES' MEETING DECEMBER 20, 2017

CALL TO ORDER: Chairperson Joseph Eisner called the meeting to order at 6:45 PM in Meeting Rooms C&D of the Library. Present were Trustees Marilyn Leibowitz, Stefanie Nelkens and Michael Polansky, Library Director Gretchen Browne & Recording Secretary Evita Karlic'. Mrs. Orenstein attended the meeting via Skype, videoconferencing from her home in Delray Beach, Florida. Resident Michael Newler was also present.

PUBLIC PARTICIPATION: None

MINUTES: The Minutes of November 15, 2017 were accepted in a motion made by Mrs. Orenstein and seconded by Mrs. Leibowitz. The vote was 5-0.

REVENUE & DISBURSEMENTS: Received and filed.

BILLS FOR PAYMENT: The schedules of bills dated 11/30/17 and 12/14/17 with the exception of check #68936 were approved in a motion introduced by Mr. Polansky, seconded by Mrs. Nelkens. Mrs. Leibowitz made a motion, seconded by Mrs. Orenstein to approve check #68936 to Baking Coach, Inc. in the amount of $590.00. The vote carried 4-1 with Mr. Polansky voting nay, stating he will not approve a program which promotes childhood obesity.

DIRECTOR'S REPORT: Mrs. Browne discussed the following items:

- George Parsons Roofing is expected to start repair of leaks on the area of the roof directly over the Circulation Office on Thursday December 21.

- Chunks of concrete around a main drain in the parking lot have come loose. The contractor will be on the premises tomorrow to assess the damage.

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- We are waiting for the Architect to come and answer some additional questions pertaining to the design of the Story Time Room.

- Mrs. Browne will reach out to the School District at the beginning of the new year to check on the status of the Community Sharing E and audiobook Program from Baker & Taylor.

The following reports were received and filed:

Library Statistical
Family Center Statistical
Circulation Statistical
Community Service Report
Information & Referral Service Report
Family Center Summer Report
Family Center Program
Family Center Annual
Information and Readers' Services
Collection Development Report
Technology Department Report

OTHER BUSINESS: The Board thanked Mrs. Silkes for the lovely letter and wished her the very best into retirement.

Mrs. Nelkes expressed her appreciation for all the well written deparment reports sent to the Board during this past year.

EXECUTIVE SESSION: At 7:22 PM Mrs. Orenstein made a motion, seconded by Mrs. Nelkens to enter into Executive Session for the purpose of discussing personnel matters. No formal action was taken.

OPEN SESSION: At 7:38 PM the public portion of the meeting resumed. Mrs. Nelkens left at this point and Mr. Newler was invited to speak. He inquired about possible photographers' lectures at the Library and will send a proposal to the Director for review.

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NEW BUSINESS: **The Personnel and Salary Changes were approved in a motion introduced by Mr. Polansky, seconded by Mrs. Leibowitz. All trustees voted aye.**

In a motion made by Mr. Polansky, seconded by Mrs. Orenstein the Plainview-Old Bethpage Library has decided not to provide NYS Paid Family Leave Benefits to employees effective January 1, 2018. The motion was approved by all Trustees present.

ADJOURNMENT: **There being no further business, Mrs. Leibowitz moved the meeting be adjourned. Mrs. Orenstein seconded and agreed by all, the meeting ended at 8:22 PM.**

Respectfully submitted,

Evita Karlic', Recording Secretary